

GASA

October 23, 2023 7pm @ Food Pantry

**Present:** Rick Ertel, Brandon Zumwalt, Susie Tongate, Rob Schmitt, Stephanie Johnson, Susan Riley

**Guest:** Kandace Hoffer

- Kandace reviewed the 501C3 application – anticipate having this completed and approved in early 2024 (hopefully).
- We can continue to move forward with collecting membership – would not recommend any large donations until after 501C3 is officially approved.
- Rick provided an update on his work with Kelly on the website. Hope to have this up and running by Mid-November.
  - GibsonASA.com
  - **Rob, Brandon & Pam – please send a personal headshot to Rick to include on the website for Exec. Board**
- Susie is working on getting the new Facebook up and running – stay tuned
- Stephanie to follow up with Janna to finalize Recorder/Treasurer tracking documentation.
  - Account has been set up at Bank Of Gibson
- Marketing Updates:
  - Stephanie to work on creating flyer to have ready as soon as the website is finalized
  - Rick to work on QR code to add to flyer
  - Rob will make the speaking circuit to introduce the club and advocate for membership in November & December
- First FULL Membership meeting will be in January – based on the membership signed up at this time, the board will recommend 4 additional members to be added to the board. Membership will vote on the full board, by-laws, and anything else we have ready to present at this meeting.
- Rick is currently handling and managing the majority of the operation functions, website, Google Drive, applications, spreadsheets, etc. He would like to begin training and working with others to take on these responsibilities. If you can, please bring a computer to the next meeting so he can share some of this responsibility and learn it so we can assign to appropriate members.
- Rick will be contact local insurance agencies to determine best way to insure the new club, D&O as well as needed liability coverage.

**In absence of the Secretary, minutes are submitted by Stephanie Johnson.**